

DIOCESE OF LAKE CHARLES
ACCEPTABLE USE POLICY FOR TECHNOLOGY

The schools of the Diocese of Lake Charles provide access to technology to students and personnel. Research, collaborative learning and exchange of ideas and information are regularly pursued through technology. The Diocese believes that appropriate regulations maximize effective educational use of technology and minimize abuse. The successful use of technology rests on ethical, efficient and legal parameters. Accordingly, regulations for participation by anyone in the use of technology in connection with our schools shall include, but not be limited to, the following regulations.

Examples of Unacceptable Uses-Users are not to:

- Attempt to circumvent system security.
- Breach confidentiality obligations of school or system within the community
- Create any site, post a photo, image or video of another except with express permission of the individual and the administrator.
- Deliberately visit a site known for unacceptable material or any material that is not in support of educational objectives. Students must not access social networking sites or gaming sites, except for educational purposes under teacher supervision.
- Harm the goodwill and reputation of the school or system within the community.
- Post, publish, or display any libelous, inaccurate, violent, abusive, profane, or sexually oriented material. Users must not use obscene, rude or threatening language.
- Users must not knowingly or irresponsibly post false information about any persons, student, staff or any other organization.
- Transmit any material in violation of any local, state and federal laws. This includes, but is not limited to: copyrighted material, licensed material and threatening or obscene material.
- Use a photograph, image, video or likeness of any member of the school community without express permission of that individual and the administrator.
- Use of technology for any illegal activity. Use of the internet for commercial gains or profits is not allowed from an educational site.
- Use of technology to harass, threaten, deceive, intimidate, offend, embarrass or annoy an individual.
- Violate license agreements, copy disks, or other protected material.

Reporting: Users must immediately report any damage or change to the school's hardware/software that is noticed by the user.

Electronic and Mobile Devices, Cellphones: Users must adhere to the local school site policy that may further define uses of mobile devices. The administrator of the local school will determine possible use.

Administrative Rights: The school has the right to monitor both students and employee use of school computers and computer accessed content. The Diocese of Lake Charles, reserves the right to amend or add to this policy at any time due to the evolving