

STUDENTS Digest - 8 Aug 2019 to 9 Aug 2019 (#2019-42)

Students of McNeese State University <STUDENTS@LISTSERV.MCNEESE.EDU>
on behalf of

STUDENTS automatic digest system <LISTSERV@LISTSERV.MCNEESE.EDU>

Fri 8/9/2019 7:00 PM

To: STUDENTS@LISTSERV.MCNEESE.EDU <STUDENTS@LISTSERV.MCNEESE.EDU>

There is 1 message totaling 1272 lines in this issue.

Topics of the day:

1. Change in Student Email

Date: Fri, 9 Aug 2019 22:00:37 +0000
From: Candace V Townsend <ctownsend@mcneese.edu>
Subject: Change in Student Email

Your McNeese Email account is changing on August 12.
The new email log-in is msu-jdoe@mcneese.edu <mailto:msu-jdoe@mcneese.edu>

Your Gmail log-in was msu-jdoe@student.mcneese.edu <mailto:msu-jdoe@student.mcneese.edu>.

The new student email system is powered by Microsoft Office 365, a cloud-based interface. When you launch Office 365 through the MyMcNeese Portal, you will also have access to Office productivity software including Word, Excel and PowerPoint as well as OneDrive, a file sharing and storage service. You can install Office 365 on up to 5 different devices per user.

Directions to access your new McNeese email account.

1. Open the McNeese home page
2. Click on the MyMcNeese button at the top-right of the page
3. Sign into your MyMcNeese account
4. Once logged into the MyMcNeese Portal, click on the gold Office 365 button at the top of the page
5. Sign in by typing your new email "msu-example@mcneese.edu <mailto:msu-example@mcneese.edu>" and use your former password to sign on
6. You will be directed to a new page

7. In the first dropdown select English (US)
8. In the second dropdown box select Central Time (US & Canada)
9. Then you will be directed to the Office 365 homepage.

Questions:

1. Will email sent to my old address be automatically transferred?

Answer: No. McNeese offices will begin using the new address for all McNeese messages.

You should transfer any important email in your Google account to your new address.

McNeese will work to identify private email lists and ask the list owner to update to the new address.

2. Do I need to notify Student Central or my college to update my email address?

Answer: No, all McNeese offices, faculty and staff have been notified of the change in student email accounts.

3. Will I continue to receive email at my Gmail account?

Answer: Yes, for a few weeks. This will give you an opportunity to notify non-McNeese businesses (like banks) or personal contacts that your address has changed.

Have Questions? Call the IT Help Desk at 475-5995.

McNeese provides students, faculty and staff with an official McNeese Email account to share important messages and information with you. It is important that you check your McNeese email frequently.

End of STUDENTS Digest - 8 Aug 2019 to 9 Aug 2019 (#2019-42)
